

**OSCAR PROGRAMMES** for children aged 5–13 years Belfast OSCAR is like a family where older children help care for younger ones, buddying up to learning a new game together, or simply helping tie a shoe lace. We care about your children and what's going on in their world. We help children to feel they belong and encourage them to function as a team, respecting one another and their environment. Sometimes we are able to offer support to families in times of difficulty.

**SIGNING IN AND OUT** When dropping off/collecting your child it is essential that you sign your child in/out on the Daily Attendance Register. This is a requirement of our CYF approval and a vital step in assuring the safety of the children. If a person whose name is not on your Enrolment Form arrives to collect your child, we are obliged to keep your child in our care until you have been contacted for consent. We would appreciate prior notification IN WRITING if someone else is going to collect your child.

**ABSENCE** Once your child is booked into a session, we expect them to be at the programme. If we have not been notified, and your child does not arrive, we will pursue all contacts until the child is located. Please advise us as early as possible of any cancellations.

**SICKNESS** Please do not send your child to OSCAR if they are unwell. If they become ill during a session, you will be contacted to collect them as soon as possible.

**EMERGENCIES** Our staff are trained to deal with emergencies. In the event of a serious accident involving your child, appropriate medical treatment will be sought. In a civil emergency our staff will remain at the programme until all children can be collected.

**FEE PAYMENT** Direct Credit is our preferred method of payment. Our bank account is BNZ 02 1253 0010359 00. Please reference your CHILD'S NAME. Payment of fees is due at the end of each week's attendance. Statements of account are issued 4-weekly for your information. Families booking 4 weeks in advance are eligible for our Permanent childcare rates. Casual bookings are also accepted if spaces are available. Holiday bookings close one week before the programme commences. Full fees apply for all absences and a surcharge is added if staff are not notified in advance. A Late Pick-up Fee applies for every 15 minutes (or part thereof) that a parent is late in collecting a child. Parents with shared custody are both welcome to enrol their child and are responsible for fees from any bookings they have personally arranged. Public holidays during school terms are charged for bookings normally required on that day. If the programme has to close unexpectedly for any reason (e.g. a snowstorm), fees will be charged at 50% of the applicable rate for a maximum of 3 days. The repair cost of any damage wilfully caused by a child will be invoiced to the family. Unpaid accounts are referred to a collection agency and recovery costs are added onto the amount owing. WINZ subsidies cover a portion of fees that eligible families pay. Please apply to WINZ before enrolling your child at OSCAR. Families are responsible

**BEHAVIOUR MANAGEMENT** Any discriminatory or abusive behaviour toward leaders or other participants will not be tolerated. Parents/caregivers are notified of any disruption caused by their children. Belfast Community Network reserves the right to remove any child from the programme for unacceptable behaviour; the parent will be required to collect the child immediately. No refund will apply.

**CHILD PROTECTION** Our comprehensive child protection policy includes reporting any suspected child abuse to Child Youth and Family Services.

**COMPLAINTS** We view complaints as a positive way of improving our programmes. Please contact the OSCAR Supervisor or download a Complaints Form from our website.

**POLICIES & PROCEDURES** All policies are available on-site; please ask the OSCAR Supervisor if you would like to see them for full OSCAR fees should WINZ decline to pay a subsidy. You are always welcome to enquire into your account. Ring the Administrator Mon-Thurs at 281 746



Belfast Oscar Programmes

**KIDS**

## Summer Holiday Programme

Monday 15th January to Friday 2nd February 2018

For ages 5 to 13 years old.

8:00am to 5:30pm, \$37 per Day

Contact Programme Coordinator Ashleigh

Phone: 021 UR KIDS (875 437)

Email: [oscar@belfastcommunitynetwork.org.nz](mailto:oscar@belfastcommunitynetwork.org.nz)

or drop into our centre on Sheldon park

**aimy PLUS**

Register and book now through Aimy Plus

<https://bcn.aimyplus.com>

### What to bring

- Drink Bottle
- Sunhat and Sunblock
- Appropriate Clothing
- Big healthy lunch
- Car seat on days we are using the vans
- Togs (we will be using Sheldon pool as much as possible)

### In Centre Days

In centre days will be actioned packed with activities that will be held at our centre/on Sheldon park.

- Swimming at Sheldon pool
- Sport/group games
- Water Slide/Water Fights
- Arts 'n' Crafts
- Cooking/Baking
- Slime Making
- Group Challenges and Prizes

## Week One

### Monday 15th January— Jellie Park

Leaving for Jellie Park at 10:00am for a swim in their outdoor pools and returning at 2:30pm.

### Tuesday 16th January

## In Centre Day

### Wednesday 17th January— Sumner Beach

Leaving for Sumner Beach @ 10:00am for some beach games and visiting Scarborough park and returning at 1:30pm

### Thursday 18th January

## In Centre Day

### Friday 19th January— Skate Jam

Today the Christchurch city council is running a skate jam at Sheldon Park. There will be games, sausage sizzles and free use of cheapskates skating gear.

## Week Two

### Monday 22nd January— Hut building at Bottle Lake Forest

Leaving for Bottle Lake Forest at 10:00am for a group hut building competition and returning at 1:30pm

### Tuesday 23rd January

## In Centre Day

### Wednesday 24th January— World Buskers Festival

Leaving for the City centre to watch the Buskers at 10:00am and returning at 2:00pm

### Thursday 25th January

## In Centre Day

### Friday 26th January— Corsair Bay

Leaving for Corsair Bay at 10:00am and returning at 2:30pm.  
Please pack an extra big lunch today

## Week Three

### Monday 29th January— Victoria Park

Leaving for Victoria Park for a hike on the port hills and group games at 10:00am and returning at 1:30pm

### Tuesday 30th January

## In Centre Day

### Wednesday 31st January— BBQ at Spencer Park

Leaving for Spencer Park at 10:00am for a BBQ and a visit to the animal park and returning at 1:30pm

### Thursday 1st February

## In Centre Day

### Friday 2nd February— New Brighton Whale Pool

Leaving for New Brighton at 10:00am to visit the new playground and returning at 2:00pm.